



**Dear Residential Subdivision Developer:**

Enclosed you will find your DP&L Electric Construction Guidelines. These Guidelines will provide you with the necessary information needed to obtain new electric service for the subdivision being developed.

This packet includes:

- Developer Pre-Construction Guidelines
- Developer Electric Service Information Form
- Authorization to Install Underground Facilities Form

The two page Developer Electric Service Information Form will need to be completed, signed and mailed to DP&L. Please include a **complete set of development site plans**.

**For developments requiring underground electric facilities**, the Authorization to Install Underground Facilities Form is required prior to our construction, and is to be returned when the grading has been established to within 6” of the final grade.

Please complete and return the:

- Developer Electric Service Information Form (two pages)
- Site Plans**
- Authorization to Install Underground Facilities (to be returned after the grading has been established to within 6” of the final grade)

**Mailing Address:**

*Dayton Power & Light  
ATTN: Construction Control Center  
1900 Dryden Road  
Dayton, Ohio 45439*

*Dayton Power & Light  
ATTN: Construction Control Center  
2385 Campbell Rd  
Sidney, Ohio 45365*

**Or you may email the information to: [constructioncontrol@dplinc.com](mailto:constructioncontrol@dplinc.com)**

Once we have received your Developer Electric Service Information Form and Site Plans, we will process your job through our engineering department. We will be in contact with you regarding applicable construction charges and/or contracts required and your project construction date.

Please review the information carefully. If you should have any questions or concerns regarding your new electric service or service change, please call 1-937-331-4860.

Sincerely,

DP&L Construction Control Center



### **Developer Pre-Construction Guidelines**

*All electrical work needs to follow DP&L Electric Service Standards Handbook*

#### **Applicant Responsibility:**

- Payment of the Electric Line Extension charges if applicable.
  - Construction work will not be started until payment is received.
- Sign the Electric Line Extension contract if applicable.
  - Work will not begin until contracts are signed and returned. (returned is typed twice in error)
- Property lines marked or property pins located; post sign with lot number and/or address.
- Easements and/or right-of-way for utilities signed by property owner.
- Conduit installed for street crossings.
- DP&L will specify size.
- Laced conduit installed under concrete and blacktop surfaces.
- Call OUPS before digging two days in advance (1-800-362-2764).
- Applicants/developers trenching their own primary will be responsible for all utility coordination, back filling and restoration according to DP&L's specifications.
  - Applicant/developers digging their own primary must coordinate trenching date with DP&L and give notification of other utilities sharing the trench.
  - Trench is to be dug within 18" of transformers/pedestals and meter conduit.
  - Dig bell holes to DP&L specifications.
- Trench back filled.
  - Soil conditions may require conduit or sand bedding.
  - Restoration of landscape is applicant responsibility.
- Trees trimmed or cleared for unobstructed access for DP&L to install facilities.
- Have grading within 6" of final grade with unobstructed access for DP&L to install facilities.
  - Sign and return the "Authorization to Install Underground Facilities" letter after the grading has been established to within 6" of the final grade.

### **Developer Electric Service Information Form**



Please contact your electrician or builder if you need assistance completing this form.

**New Developments require that a Development Site Plan be submitted to DP&L**

Name of Development: \_\_\_\_\_ Phase or Section Number: \_\_\_\_\_

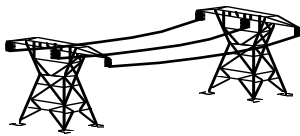
City (if in an incorporated area): \_\_\_\_\_ County: \_\_\_\_\_ Township: \_\_\_\_\_

Developer Name: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Number of Lots being Developed: \_\_\_\_\_ Desired date of electric construction: \_\_\_\_\_



**Complete the following information about the typical home anticipated in the development.**

**Project Description/Type of Request** (check/complete all that apply):

Residential:    \_\_\_ Single Family    \_\_\_ Duplex    \_\_\_ Apartments    \_\_\_ Other

If other please specify: \_\_\_\_\_

**Additional Information**

Service Delivery Desired:    \_\_\_ Overhead    \_\_\_ Underground

Average Home Size: \_\_\_\_\_ sq. ft.

**Permanent Service Characteristics** (check all that apply/complete)

Service size: \_\_\_\_\_ Amps

Type of heating system(s): \_\_\_\_\_

Backup heating: \_\_\_\_\_ (provide kW anticipated)

A/C load: \_\_\_\_\_ (ton) # of units: \_\_\_\_\_

**Other types of load anticipated in the typical home:**



Hot Water Heater (Type): \_\_\_\_\_ (electric, gas, propane)

Hot tub or Jacuzzi: \_\_\_\_\_ Barn or garage back-fed from house: \_\_\_\_\_

Irrigation system: \_\_\_\_\_ Workshops, compressors, welders etc: \_\_\_\_\_

Any other significant electric loads: \_\_\_\_\_  
(example – large motors)

**Specific Property Requirements**

You will be required to provide the **Development Site Plans** showing lot lines, any existing structures, and proximity to neighboring properties and thoroughfares. Communicate knowledge of topographic/field conditions (i.e. tree clearance, roadways, rocky soil conditions, etc.) below.<sup>1</sup>

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Developer must stake the property markers for the routing of DP&L facilities.

\_\_\_\_\_  
If the information supplied to DP&L on this form is incorrect, you (the developer) are responsible for all re-engineering costs and additional construction costs that may result from engineering changes. You are responsible for informing DP&L of any change to your Electric Service Information Form.

*Developer Signature* \_\_\_\_\_

*Print Name* \_\_\_\_\_ *Date* \_\_\_\_\_

**Return Completed Form To:** *Dayton Power & Light  
ATTN: Construction Control Center  
1900 Dryden Road  
Dayton, Ohio 45439*

**Authorization to Install Underground Facilities**

\_\_\_\_\_  
<sup>1</sup> Applicant responsible for all clearance issues within property lines.



This letter authorizes the Dayton Power & Light Company (DP&L) to proceed with the installation of the underground utilities located at:

\_\_\_\_\_  
(Please fill in the Development Name, and Section/Phase Number if applicable)

Final grade has been established over the route to be trenched. All staking and street crossing ducts requested on DP&L project prints have been installed.

In advance of DP&L construction, please make sure you agree with our equipment locations. You will be responsible for any additional expenses incurred by DP&L as the result of grade changes, improperly identified property lines or street crossing ducts not installed.

Please return the signed agreement to:

*Dayton Power & Light  
ATTN: Construction Control Center  
1900 Dryden Road  
Dayton, Ohio 45439*

I, \_\_\_\_\_, \_\_\_\_\_  
(Name) (Title)

have read and understand this authorization.

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Project Number)